

Indiatimes

Designation:

Celebrity Manager

Eligibility:

- ✓ 2-3 Years of relevant experience in managing artists
- ✓ Strong management and PR skills.
- ✓ An excellent communicator with strong interpersonal, negotiation and problem-solving skills.
- ✓ A good team player with strong analytical, time management & organizational abilities.
- ✓ Strong decision-making skills and a good social presence.
- ✓ An adaptable and a quick learner; possessing skills to work under pressure.

Job Profile/Description:

- ✓ Act as Publicist, Contract Negotiator for the Artist.
- ✓ Creating a marketing strategy designed to get the Talents more events and generate more buzz. This involves collaborating with potential clients and other members of the client's team.
- ✓ Co-ordinating daily schedule and travelling for Shows, Events, Shoots.
- ✓ Handling accounting matters of the talents.
- ✓ Establishing professional relationships with people and organizations.
- ✓ Managing all Social Media Platforms- Verified Facebook Page (1 Million likes), Verified Twitter, Verified Instagram.
- ✓ Assist the Talents in achieving their short-term and long-term career goals.